



## SERVICES AND PRICES FOR INDIVIDUALS 2020

When you consult with us about the nature of assistance you need, we'll be happy to find the best solution for you whether it is hourly assistance, a weekly or monthly retainer contract, or a project-based arrangement.

### **Simple services:**

Weekly grocery shopping, buying presents, House sitting, organization and coordination of cleaning and tidying services, attestation de non pursuit, attestation de domicile and much more....

### **Prepaid simple services single block of hours :**

3 Hours	150 CHF (+VAT)
6 Hours	270 CHF (+VAT)
10 Hours	400 CHF (+VAT)

The blocks should be used up over one day, and we're happy to assist at a 24-hour notice.

### **Prepaid simple services packages:**

10 hours good for three months: CHF 500 (+VAT)  
20 hours good for four months: CHF 960 (+VAT)  
30 hours good for twelve months: CHF 1'290 (+VAT)

Here, the minimum unit is one hour, and we ask for a 24-hour notice for any task.

The blocks should be used up over one month, and we're happy to assist at a 24-hour notice.

## **Administrative support**

### **Prepaid Administrative support single block of hours:**

3 Hours	250 CHF (+VAT)
6 Hours	500 CHF (+VAT)
10 Hours	820 CHF (+VAT)

The blocks should be used up over one day, and we're happy to assist at a 24-hour notice.

### **Prepaid Administrative support packages:**

10 hours good for three months:	CHF 800 (+VAT)
20 hours good for four months:	CHF 1500 (+VAT)
30 hours good for twelve months:	CHF 2100 (+VAT)

Here, the minimum unit is one hour, and we ask for a 24-hour notice for any task.

The blocks should be used up over one month, and we're happy to assist at a 24-hour notice.

**Jobs requiring specialized expertise (e.g. legal, financial) or professional interpreting skills: based on the type of job CHF 150 to 200.- (+VAT) per hour. Please ask about your specific requirements.**

### **ABONNEMENT TO CLASSIC SERVICES:**

WITH OUR PAYMENT OF CHF 35.00.- / MONTH, YOU CAN ASK FOR ASSISTANCE ONCE A MONTH TO A CLASSIC SERVICE OF YOUR CHOICE. THIS IS AN ANNUAL PAYMENT AND MONTHLY ASSISTANCE CANNOT BE ACCUMULATED.